## Annual Update Exempt Organization Fund-Raising Notice

## Print this form, complete it and mail to:

Charitable Organizations Division, Office of the Secretary of State, State House, Annapolis, Maryland 21401

For assistance, call: (410) 974-5534 or <u>e-mail</u> your question to us.

If an organization exempt from registration as a charitable organization under Section 6-102(c)(1)(ii)(1) or (4) of the Business Regulation Article of the *Annotated Code of Maryland* is conducting charitable solicitations, this notice is required annually. Please refer to Question 16 to determine if an organization is exempt from registration as a charitable organization.

- 1. Name of Charitable Organization or Name of Individual for whom the fund-raising campaign is being conducted.
- 2. Employer I.D. Number of Charitable Organization or Social Security Number of Individual
- 3. Street Address
- 4. City, State & Zip
- 5. County
- 6. Telephone Number

**FAX Number** 

- 7. E-mail address (if applicable)
- 8. Purpose of Charitable Organization or Charitable Fund-raising
- 9. Have you received 501(c)(3) status from IRS? Check one

Yes

No

Pending

- 10. If a copy of the tax determination letter issued by the IRS is not already on file with the Office, please submit a copy.
- 11. Methods of Fund-raising (check all that apply).

Mail
Telephone
Canisters
Door-to-Door
Other (describe below)

12. Fund-raising Start Date
13. Name and address of individual with custody of financial records
14. Names and addresses of persons with final responsibility for custody and final distribution of contributions
15. Bank name, address, and account number, where contributions are deposited
This organization is exempt from registering as a charitable organization because it solicits contributions for a named individual and the gross amount is delivered to the individual. Business Regulation Section 6-102(c)(1)(ii)(1), or  This organization is exempt from registering as a charitable organization because it has not to date received more than \$25,000 in charitable contributions during the fiscal year ending Business Regulation Section 6-102(c)(1)(ii)(4).
17. If your organization files with the Internal Revenue Service an IRS Form 990 or 990-EZ, please submit with this notice a copy of the IRS From 990 or 990-EZ for the most recently completed fiscal year. If your organization does not file either an IRS Form 990 or 990-EZ, please answer the following questions:  Amount of contributions, if any, received in preceding fiscal year Amount of contributions, if any, received to date in current fiscal year
18. Is organization a private foundation that is affiliated with any Maryland State agency? Yes No (If yes and raised more than \$100,000) you must submit an Audit and Agreed Upon Report with application.
do solemnly affirm under the penalties of perjury that the contents of this document are rue to the best of my knowledge, information, or belief.  Type or Print) Name of Individual or Chief Executive Officer of Organization
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Date